

Submission Products

REVISED MARCH 24, 2008

A combination of media that makes the presentation easily understood by both professional and lay audiences.

- Presentations must fit on up to two easels and a 4 sq ft area of floor.
- Media may include drawings, models and projected images.
- Submissions are required in two stages:
- Concept presentation at community charrette for feedback;
- Final design submission to the review committee.
- Four winners will make a formal presentation to the public on the weekend of May 10/11, 2008 (probably Sunday at 2pm but this is to be confirmed.)

Participants need to bring easels and tables for both Concept Presentations on April 15th AND Final design Submissions on May 5th.

Due to the large number of participants, you are asked to bring up to 2 easels for boards and a table if presenting a model along with easels.

Teams must bring materials, easels and/or table for model for Concept Presentation to Community Charrette on April 15th to Hibernian Hall, 184 Dudley St, Roxbury. Set up time is between 4 and 5:30pm. The Community Charrette begins at 6pm and ends at 9pm.

Participants must deliver materials, easels and/or table for a model for Final Design Submission between 9am by 4 PM on May 5, 2008 to Hibernian Hall, 184 Dudley St, Roxbury

All final submissions will be displayed at Hibernian Hall for the weekend of May 10/11, 2008 as part of Common Boston.

The four winning submissions will be taken to the BCEC to be shown on boards and/or models at AIA 2008.

All other participants must pick up their materials on Sunday May 11th between 4 and 6pm.

All other submissions will be presented during AIA 2008 in digital format (due to the large number of participants.)

DIGITAL SUBMISSION REQUIREMENTS

Each entry must include a complete copy of both the Concept Presentation and the Final Design Submission in digital format for two reasons:

1. To track the development of ideas for each participant and
2. To be able to present all submissions at the AIA Convention (Final Design Submissions only).

The BSA and the BRA may also produce a catalog of submissions for future reference. If we do, all participants will receive a copy.

Digital Submission must be a 30-second PowerPoint slide show or video clip submitted on a CD-ROM or USB flash drive.

The author's name, the project's name and, if applicable, the name of the firm or institution at which the work was produced must be written directly on the disc.

Slide width and height must be 1280 pixels by 768 pixels (page setup of 16.667" by 10").

All transitions between slide images must be set to "fade smoothly."

Video presentations must be imported into PowerPoint. Check your presentation to make sure the video plays correctly. We recommend a frame rate of 15 fps and a common PC format/codecs—such as WMV.

The title image (and each subsequent image during the slide show or video) must include the author's name, the project's name and, if applicable, the name of the institution or firm at which the work was produced.

Since this will be a swiftly moving visual display of the work of young designers, it is recommended that any explanatory text be omitted or kept to a minimum.

Each submission will be timed for a 30-second presentation; please rehearse the timing before submitting your disc.

The final version will be played on a PC, so please test any Mac-generated discs on a PC before submitting.

Burn the files to a CD-ROM or USB flash drive and send it to:
Hibernian Hall
184 Dudley St
Roxbury, MA

**NO LATER THAN 4PM ON APRIL 15TH FOR
CONCEPTUAL PRESENTATIONS**

**NO LATER THAN 4PM ON MAY 5TH FOR
FINAL DESIGN SUBMISSIONS.**

The Dudley Community Charrette and Design Competition

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