

Higher Education Facilities Design Awards 2005

Sponsored by the BSA/SCUP Roundtable

Deadline: June 21, 2005

Call for Entries

ELIGIBILITY

- Any higher-education facility, public or private, built anywhere in the world after January 1, 1998 may be submitted if the architect/firm is currently resident in New England...and any architect/firm anywhere in the world may submit projects built in New England.
- Eligible projects may be new construction or rehabilitations.
- Any eligible architect/firm may submit any number of qualifying entries provided each is submitted separately with the appropriate fee for each.
- Work by this program's 2005 architect-jurors and their firms is not eligible.
- Campus-planning projects should be submitted to the BSA's annual Campus Planning Awards Program; for details, visit www.architects.org/awards.
- Unbuilt projects should be submitted to the BSA's annual Unbuilt Architecture Design Awards Program; for details, visit www.architects.org/awards.

CRITERION

The sole judging criterion is design excellence. The jury is empowered to determine the extent to which design excellence — in the context of the campus plan — is defined by aesthetic, functional, contextual, social or other characteristics. The jury may elect to honor projects by building type or other category or may honor projects without making any such distinctions.

JURY

TBA

SUBMISSIONS

- The jurors' decisions will be based on the materials submitted. No field trips will be taken. All information/materials listed below should conform in general to a format no larger than 11" x 14" and submitted in an appropriate flat binder (please do not use 3-ring notebooks). **Conceal references to the architecture firm on all materials submitted for review.** Each binder must include, if appropriate and available, this information in this order:
- A typed **bulleted outline** (not to exceed one side of one page in 9-pt type or larger) listing location of the project and what part of it, if not all of it, you did; type of client (public or private); program and special constraints; site description; design solution; indicate if the design is original or an adaptation of a prototype; unusual/innovative building components; sustainable design and universal design elements; materials used; completion date (year); construction budget; cost/s.f.; describe users and others involved in the design process. Type the words "Higher Education Facilities Design Awards" at the top right-hand corner of the page.
 - A written summary of no more than one side of one page that describes the campus-planning goals of the client institution and the way in which your project reflects/incorporates the goals of the plan. Ideally, this campus-plan narrative will be written by the client or drawn from a client-generated document.
 - Site plan.
 - Typical section(s).
 - Ground-floor and, if applicable, typical upper-floor plan. **Plans are crucial.**
 - Up to 5 pages (10 sides) of b-&-w or color photos (*not* slides but high-quality color or b-&-w photocopies are acceptable) of the constructed project's interior and exterior, as appropriate. Please show all elevations and as much context (surrounding natural and built environment, streetscape, etc.) as possible. **For**



restoration projects, also include up to three photos of the original structure. **For interiors projects**, also include up to three photos of the project's exterior (note on exterior shots whether or not you designed the exterior as well).

➤ Concise captions on all photos and other images help tell the story. You may include more than one image on each side.

➤ One sheet of your letterhead with double-spaced, typed credit information **in this order** using capitals and lower-case letters as appropriate (do **not** type in all CAPITALS): project name, city, and state; client's name; your firm name; and the firm names and complete postal addresses of associated architecture firms, contractor or construction manager, engineering firms and other appropriate credits. Be sure the credits appear **exactly** as you wish to see each on the awards certificates; **check the spelling of all firm names carefully**. Note at the bottom of this sheet the name, email address and daytime telephone number *and extension* of the marketing or similarly appropriate contact person in your firm for the purposes of this submission. Place this credit sheet — and a signed copy of the photographer's 'copyright release form' (included at the end of this document) — in a sealed plain envelope and tape this envelope to the inside back cover or back of the last page of the binder.

The intent of these submission guidelines is to provide the jurors with comparable and comprehensive materials to review. The intent is not to force you to adhere to a rigid format if comparable alternatives or adaptations would serve and are already available. Eschew grandiloquence and prolixity.

ENTRY FEES

Each submission must be accompanied by a check or money-order payable to the Boston Society of Architects. The non-refundable fee for the first submission is \$125.00 for New England AIA members; \$175.00 for all other entrants. The fee for each additional submission

by the same architect or firm is \$95.00 for New England AIA members and \$145.00 for all others. This fee payment should be placed in an envelope with a piece of your letterhead and attached to the front of the binder. The words "Higher Education Facilities Design Awards" should be typed on the envelope. If you wish to charge the entry fee to a credit card, simply type on the piece of your letterhead you are enclosing the name of the credit card (MC, Visa, or American Express), the credit-card number and expiration date, the name printed on the credit card, the amount being charged to the card, and the name and day-time telephone number of the individual in your firm who should be called with questions about this credit card. You may submit one check or other form of payment to cover multiple entries to this year's program.

DEADLINE

All submissions must reach Higher-Ed Awards/BSA, 52 Broad Street, Boston 02109 by 4:00 pm, June 21, 2005.

AWARDS & PUBLICATION

Clients, designers, and other project-team members for all award-winning projects will receive award certificates. In addition, all award-winning projects will be highlighted at the annual BSA/Build Boston Design Celebration in Boston on November 17, 2005. Award-recipients will be invited to provide images and exhibit boards of the honored projects. Award-winning projects also will be scheduled for publication in the January/February 2006 annual awards issue of *ArchitectureBoston*, the BSA's bimonthly ideas magazine. Award recipients will be asked to provide images suitable for publication. The BSA will also seek to have award-winning projects published in other media.

RETURN OF MATERIAL

We will return your portfolio(s) by UPS at our expense providing you include — in the same envelope as the entry-fee payment — a single sheet of plain paper with your typed (not hand written) name and postal address.

QUESTIONS ?

Write Richard Fitzgerald at the BSA (rfitzgerald@architects.org).

The _____ Awards

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