



ADAM SITTERLY

Licensed Architect
LEED Green Associate

Cambridge, MA
(703) 851-7371
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WORK EXPERIENCE

Hart Associates Architects Belmont, MA
Project Manager (*Custom Residential Design*) 2016 - 2018

- Collaborated with clients through schematic concepts and design developments.
- Researched state regulations and city ordinances for compliance and permitting.
- Drafted and assembled pricing sets for competitive bidding from potential builders.
- Coordinated structural and mechanical consultants and prepared construction sets.
- Managed design modifications and changes in project scope during construction.
- Observed construction progress, reviewed shop drawings, issued SKs, and responded to RFIs.

Sitterly·designs Cambridge, MA
Intern Architect (*Independent Contractor*) 2015 - 2016

- Worked as a freelance designer/draftsman while accruing AXP hours and completing AREs.
- Designed a distillery, manufacturing facility, and a restaurant in collaboration with an architect.
- Assisted a seasoned designer with private residential renovations.
- Drafted drawing sets for proposals, bids, permits, and construction.

ASK Design/Build Arlington, MA
Intern Architect (*Architectural Services & General Contracting*) 2015

- Designed two residential renovations and a brewery.
- Developed projects from schematic design and design development into construction.
- Provided hands-on construction support.

Advance Cabinet Designs, Inc. Eugene, OR
Project Manager (*Custom Millwork*) 2014 - 2015

- Managed millwork subcontracts with budgets ranging from \$1,000 to \$750,000.
- Coordinated RFIs, shop drawings, change orders, cut-lists, lead-times, and installations.
- Resolved punch-list items and ensured on-time delivery of quality millwork.

Analysis Group, Inc. Boston, MA
Litigation Researcher (*Economic & Legal Consulting*) 2007 - 2011

- Researched laws and analyzed economic data.
- Advised corporations engaged in multibillion-dollar antitrust litigations.

EDUCATION

University of Oregon Eugene, OR
Master of Architecture 2015

Northeastern University Boston, MA
Bachelor of Arts 2006
Major: Philosophy

SKILLS

Bilingual: Japanese & English	AutoCAD	Bluebeam	SketchUp/LayOut
Photoshop/Illustrator/InDesign	Revit	Rhino	