



To: BSA Board of Directors  
Fr: Josiah Stevenson FAIA, President  
Re: BSA Board Meeting Agenda  
Date: Thursday, October 19, 2017

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Please note this meeting will convene at **BSA Space, 290 Congress Street, Boston at 12:00 (noon) on Thursday, October 19.**

- 12:00 pm Call to Order
- Approval of September minutes
- 12:05 pm Advocacy: AIA Massachusetts and BSA Advocacy Agendas
- John Nunnari, AIA MA Executive Director
  - Jay Wickersham FAIA, updated advocacy agenda
- 12:35 pm Strategic Focus: Architecture Schools Strategic Conversation
- Follow up on Forum and next steps
- 12:55 pm Strategic Focus: Design Excellence
- How to continue moving Design X forward
- 1:15 pm ABX Update
- Informa
  - TMS
- 1:55 pm Other Business
- Next meeting in November includes 2018 budget, ED review and Board self-assessment
- 2:00 pm Adjourn

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## 2017 BSA Board Meetings

Thursday, January 19	6-8p	Joint Board Reception
Friday, January 20	9a-3p	Board Planning Workshop Goulston & Storrs, 400 Atlantic Ave.
Thursday, March 16	12p-2p	
Wednesday, April 12	12p-2p	BSA & BSA Foundation Board Mtg.
Thursday, May 11	12p-2p	
Thursday, June 22	12p-2p	
Tuesday, September 12	12p-2p	
Thursday, October 19	12p-2p	
Thursday, November 16	12p-2p	Budget Meeting
Thursday, December 14	6-8p	Annual Meeting & Reception

All meetings/events will be held at BSA Space unless otherwise noted.

Dear BSA Board Members:

At the January 20<sup>th</sup> Board Planning Workshop, board members participated in breakout sessions centering on four themes: (1) Architecture Boston; (2) Architecture Schools; (3) BSA & BSA Foundation Business Plan; (4) Future Practice Models.

Teams agreed to meet and present their findings at future board meetings in May, June, September and November (see chart below).

<b>ArchitectureBoston May</b>	<b>BSA &amp; BSA Foundation Business Plan - June</b>	<b>Future Practice Models September</b>	<b>Architecture Schools November</b>
Carol Burns	Rebecca Berry	Greg Bialecki	William O'Brien, Jr.
Jean Carroon	Jim Collins	Jeffry Burchard	David Fannon
Amy Korté	Rick Dimino	Christine Dunn	Kelly Hutzell
Peter Kuttner	David Fannon	Natasha Espada	Glen LeRoy
Malia Lazu	Tamara Roy	Blake Jackson	Patricia Seitz
Elizabeth Minnis		Mary Anne Ocampo	Josiah Stevenson
		Shauna Gillies-Smith	
		Jay Wickersham	

Please email Kristin Lewandowski [klewandowski@architects.org](mailto:klewandowski@architects.org) with any questions you may have.



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To: BSA Board of Directors  
From: Josiah Stevenson FAIA, President and Eric White, Executive Director  
Re: President's and Executive Director's Report  
Date: October 19, 2017

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### **Administrative**

The next AIA New England representative to the AIA Strategic Council is Hilary Barlow AIA of Payette who has been active with the Emerging Professionals Committee as well as the new Committee for Research and Innovation Design. Josiah, Jay and I are headed out to Big Sibs in Seattle on October 12-14 and will report back on how our fellow cities are doing.

### **Financials**

Q3 just ended and will be reported at the next Board meeting in November. The budget will also be presented and reviewed at the next Board meeting.

### **Membership & Committees**

Marketing Wizards welcomes Abby Gillispie as its new chair. Abby will be taking over for Susan Elmore and actively searching for a co-chair. Erik Sanford has stepped down as co-chair of BIM Roundtable. We welcome Hilary Barlow of Payette as co-chair of the Committee for Research and Innovation Design. Hilary replaces Lynn Petermann who has left Payette for a position in Austin, Texas.

The Membership Enrichment Committee is planning BSA Space @ ABX to include an expanded presence for committees. A letter went out to all chairs outlining this exceptional opportunity to showcase their committees to the ABX/Greenbuild audience.

Codes Committee has begun to use our new video-conferencing capabilities to broaden their reach with new participants joining remotely from Western and Central Massachusetts.

### **Professional Programs, Exhibitions & related programming**

Professional Programs continues to support annual and legacy programs. Particularly popular was a photography workshop and competition with Peter Vanderwarker, sponsored by the Emerging Professionals Network. During September, individual programs included an Architecture School Roundtable (a dialogue between representatives from each of the six area architecture schools and professionals, part of Josiah's efforts to strengthen the relationship between the schools and the BSA) and a session on the 2017 updates to the AIA owner-architect agreements, led by local legal and insurance representatives. Design Awards work continues; during September, the Harleston Parker Medal finalist site visits took place, and a winner was decided. Composition of content for the Design Awards' presence in a gallery exhibition and at ABX/Greenbuild is underway.

College Fair was held at BSA Space on September 23. Close to 200 prospective students visited with 47 representatives from national and international schools of architecture and design. The day included two presentations: "Selecting an Architecture Program," led by Lee Waldrep PhD from Illinois Wesleyan

University, and a “Demystifying the Architecture Portfolio” panel discussion led by Josh Safdie AIA of Kessler McGuinness & Associates.

### **Public Programs (BSA Foundation)**

The youth programs team wrapped up a two-part collaboration with Historic New England at the Gropius House introducing families to design through the house’s resources. The Architecture/Design Getting ready for Canstruction Boston 2017 by getting the gallery ready and promoting to relevant audiences; the exhibition will go up this weekend, October 7-8. The annual Gingerbread exhibition and auction is also beginning to come together with outreach to firms to participate this year.

### **Civic Initiatives (Joint BSA and BSA Foundation)**

In partnership with Boston Harbor Now, the BSA hosted a candidates’ forum for City Council candidates in Districts 1 and 2 – the harbor front districts – on September 12, 2017.

Housing Innovation: The winner of the Housing Innovation Competition has been announced to be the DREAM Collaborative. The BSA and BSA Foundation are working with the Housing Innovation Lab to promote the competition and the winner through press and social media. On September 15, 2017, the Housing Innovation Lab and MIT Real Estate Innovation Lab hosted a housing innovation workshop for 65 participants across the disciplines of housing advocacy, design, and construction. Forty ideas were proposed, out of which four ideas were selected as finalists and will be brought closer to pilot implementation in a follow-up workshop later in the fall.

Sumner Elementary School: The goal: to build a school playground with a design informed by the BSA Foundation community work. Work has been taken over by the Public Facilities Department; designs will be finalized by spring 2018 and construction will be complete by fall 2018.

National Park Service: The goal: to identify tangible ways in which National Parks and the BSA Foundation can provide capacity to city wide efforts increasing the resilience, health and vitality of Boston. A kickoff interdisciplinary professional workshop was held on September 20, 2017 with over 60 attendees. Work shifts now to holding similar conversations with the neighborhoods and stakeholder groups identified as priorities by the National Park Service.

### **Communications**

Driving ABX attendance has been a major focus for web, email, print, and social media communications. The discovery process for a website redesign is underway. Initial steps have included staff assessment of need and a project plan. This project runs parallel with and will be informed by a qualitative research project currently underway with the Mara Partners. This project is meant to help the board understand what members currently value about membership, including an investigation into the way members use BSA communications. The first phase of the project—25 interviews with stakeholders—is underway. By January, the project will be concluded, reported to the board, and available for broad distribution among research participants. The website was updated with the ballot, and an email campaign has been prepared to support this year’s election.

### **Recent press**

- A Glimpse Into a Future That Floats With BSA Exhibit ([bcheights.com](http://bcheights.com))
- AIA Women’s Leadership Summit Promotes Equity, Diversity, and Inclusion ([architecturalrecord.com](http://architecturalrecord.com))

- A barrier for Boston Harbor: UMass team studies flood-protection plans ([wbur.org](http://wbur.org))
- Climate Ready Boston Leaders Talk Resiliency in Boston Neighborhoods this Summer ([eastietimes.com](http://eastietimes.com))
- 2017 Harleston Parker Medal finalists revealed ([archpaper.com](http://archpaper.com))
- BSA Announces 2017 Harleston Parker Medal Shortlist ([contractdesign.com](http://contractdesign.com))

**MEMORANDUM**

To: BSA Board of Directors  
From: John Nunnari  
Date: 10/01/2017  
Re: Executive Director Report

**Legislative Action**

Massachusetts lawmakers are about half way into the post-Labor Day stretch of formal sessions but have only held three formals, with a little more than six weeks left on the calendar before they break again, for the rest of the year. The break date - the third Wednesday in November under legislative rules - falls early this year, on Nov. 15

While the Speaker indicated plans to provide new workplace protections for pregnant women, double the state's investment in early childhood mental health grants, develop an in-House means for responding to the Trump administration's actions, and create a Substance Addiction Fund using proceeds from legalized marijuana sales to fund substance abuse recovery efforts, little progress has been made toward enacting any of these items. On the senate side, President Rosenberg indicated climate change (energy), housing, addressing economic issues for low- and middle-income families, taxes, regulation of self-driving cars, policies to lower tuition and fees in public higher education through increased state appropriations, and an end to mandatory minimums for non-violent drug offenders as issues the upper chamber will focus on this session, but again, little progress has been made on any of these items.

Activists have been prodding legislators to address scores of issues - transportation system inadequacies, housing affordability problems, taxation of app-based short-term rentals, a financial crisis in the nursing home industry, the lack of access to dental care, and most recently, worries over consumer credit in the wake of the latest in a wave of data breaches, this one by one of the big three credit bureaus.

Legislative leaders have so far failed to tee up any of their stated major priorities though there's a stir on the criminal justice front, with the Judiciary Committee releasing bills Friday that move justice reform bills a step closer to the floors of the House and Senate. Health care legislation, which could address rising MassHealth costs and also regulation of private sector players, is also getting worked out behind the scenes. During light formal session activity this month, the House and Senate have focused on veto overrides and restoring spending to the \$39.4 billion state budget. In the week ahead, legislators will find out about tax collection levels in September, but it's unlikely that the news will prevent them from completing spending restorations and additional veto overrides

In terms of AIA MA's legislative agenda, of the 161 bills being tracked, the AIA MA Government Affairs Committee (GAC) has reviewed all and suggested support for 8 bills, opposition to 4, neutrality on 18 and no position on the rest. Of the 8 bills being supported, 4 are considered to be top-tier, while the remainder are considered second-tier. Of the 4 bills being opposed, 3 are considered top-tier.

AIA MA will continue its efforts to reach out to members of either branch who will have influence over our designated priorities. We will continue to both identify and work with these members to ensure that our professions voice is heard.



As has been said in the past, in an ongoing effort to continually strengthen AIA's relationship with the legislature, it is strongly encouraged that AIA MA Board members continue their efforts in reaching out to their respective membership to identify members who have personal relationships with members of the legislature. These relationships should be reported back up through the Board and to the Executive Director so that they may be documented and called upon when/if time is appropriate.

### **Regulatory Action**

AIA MA has been asked to participate on a number of state commissions/task forces. The subject matter of each commission/task force varies, but each commission /task force is tasked with solving a particular problem related to the built environment. The state has asked AIA Massachusetts to serve on the following commissions/task forces:

1. **Blended Building Code**

**The last ED report noted the following:** *BBRS held their last public hearing on the 9<sup>th</sup> edition on Tuesday, March 28<sup>th</sup>. It is expected that the 9<sup>th</sup> edition will be promulgated with an effective date of July (exact date tbd). John Nunnari has confirmed that BBRS staff is working with ICC to ensure a blended code will be printed by ICC.*

**Progress:** At their last meeting on September 12<sup>th</sup>, BBRS reported that the new expected effective date for the 9<sup>th</sup> edition will be October 6<sup>th</sup>. Concurrency between the 8<sup>th</sup> and 9<sup>th</sup> will end on January 1, 2018. It now appears unlikely that ICC will print a blended code.

2. **New Fire Code**

**The last ED report noted the following:** *New fire code based on 2015 NFPA-1 with MA amendments was approved by the BCCC at their March meeting. Code was sent to A/F for their review prior to Sect. of State 30A filing for a public hearing. Fire Marshall Ostroskey has indicated a hopefulness toward having the new fire code effective date mirror that of the 9<sup>th</sup> edition of the building code.*

**Progress:** Nothing new to report. The new 527 has still not been promulgated.

3. **Architectural Registration Board – New Regulations**

**The last ED report noted the following:** *AIA MA has met with Director Borstel to discuss how DPL envisions moving forward with Section 4. Section 4 was to be the subject of the March 15<sup>th</sup> meeting of the ARB, but the meeting was cancelled due to a snow storm shutting down all state offices. Director Borstel noted that since three of the five member board are new, he would like the new Board to review what the previous Board adopted and decide for themselves how they would like to proceed.*

**Progress:** At their August 3<sup>rd</sup> Board meeting, the ARB agreed to hold on making any changes to Section 4. Staff to the Board felt that the Division of Professional Licensure (DPL) would now agree to let the Board send a letter to all state agencies reminding them of the statutory requirement that states that only a licensed architect can sign a contract for architectural services. The Board agreed that if DPL does not let them send the letter, then they would move forward with some modifications to Section 4 that closely resemble the modification made by the previous Board.

4. **Construction Codes – Regulatory Restructuring**

**The last ED report noted the following:** *On January 25<sup>th</sup> the Baker Administration submitted to the Legislature an Article 87 filing (H 68) which proposed the elimination of the Department of Public Safety and establishes a new Office of Public Safety and Inspections housed within*

*the Executive Office of Housing and Economic Development's Division of Professional Licensure. On March 27<sup>th</sup> the BBRS, the Elevator Board and the MAAB all moved under the jurisdiction of the new Office of Public Safety and Inspections with the Department of Fire Services assuming the department's fire-related functions. In early February, AIA MA organized a coalition of design and construction industry organization to engage the Baker Administration about our concerns that the proposed restructuring didn't go far enough. The end result is the Administration has agreed to support the passage of the AIA MA sponsored Building Code Coordinating Council (BCCC) bill. AIA MA will continue to work with the Administration to get the BCCC bill onto the governor's desk for signature.*

**Progress:** At the July 19<sup>th</sup> public hearing on the BCCC bill, the Baker Administration made clear to the Joint Committee on Public Safety and Homeland Security that they are in support of the bill.

5. **Reformation of AIA MA/ACEC/DCAM Working Group**

**The last ED report noted the following:** JN spoke with Liz Minnis who indicated that DCAMM was in the process of gathering internal information about fees. She noted that she expected that DCAMM would reach out to AIA MA within the next few months to present the information they gathered, and to then work with both AIA MA and the states Designer Selection board to update the current DSB fee schedule.

**Progress:** At their June 14<sup>th</sup> meeting, the DSB took their initial steps towards the elimination of the fee schedule. The Board charged staff with drafting a set of guidelines which could be used by an awarding authority to help them understanding the types of issues/concerns that should be raised during fee negotiations along with the differences between basic and additional services. The proposed guideline would not include a fee schedule, but instead inform awarding authorities that fees should be negotiated based upon an agreed upon scope. It was the Board position that since it is the statutory responsibility of an OPM to help an awarding authority negotiate a fee, there is no need for an actual fee schedule.

6. **DPU Interconnection Sub-Group** – *The March 8<sup>th</sup> meeting was cancelled and a new meeting has been set for June 15<sup>th</sup>.*

**Progress:** The June 15<sup>th</sup> meeting was cancelled and a new meeting has been set for November 20<sup>th</sup>.

**End**



## September 12<sup>th</sup>, 2017 Minutes of the BSA Board

BSA Board Present: *Rebecca Berry AIA, Greg Bialecki Esq., Jeffry Burchard AIA, Jean Carroon FAIA, James Collins FAIA, Christine Dunn AIA, Kelly Hutzell AIA, Eric Blake Jackson AIA, Amy Korté AIA, Malia Lazu, Glen LeRoy FAIA, Elizabeth Minnis AIA, Tamara Roy AIA, Patti Seitz AIA, Josiah Stevenson FAIA, Jay Wickersham FAIA*

*Staff: Ben Cohen, Billy Craig, Kristin Lewandowski, Victoria McKay, Pamela de Oliveira-Smith, Eric White*

Absent:

Carol Burns FAIA, Rick Dimino, Natasha Espada AIA, David Fannon AIA, Shauna Gillies-Smith ASLA, Peter Kuttner FAIA, William O'Brien Jr., Mary Anne Ocampo Associate AIA

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Call to order Noting the presence of a quorum, President Stevenson called the meeting to order at 12:15 pm.

June Minutes President Stevenson called to approve June Minutes and Wickersham motioned for approval with second by Jean Carroon.

VOTED to accept the minutes of the June Board meeting as submitted; Unanimous.

Audit Report Collins discussed the audit which issued a clean report. The full audit report is available in the board package. Wickersham called to approve.

VOTED to approve the audit as submitted; Unanimous.

Financial Update Q2 Collins discussed the financials to date and anticipations for year-end. ABX, specifically the collaboration with Greenbuild and the TMS arbitration, complicates cash flow as well as anticipating year-end results. Overall, numbers are on track for the year.

ABX Update Craig noted we are seven weeks until ABX. BSA Board Members will receive a promotional code that gives them free access. 25k people are expected to attend.

Discussed the potential sale of ABX to Informa. There are two agreements: the Asset Purchase Agreement (sale) and the Commercial Services Agreement (on-going relationship).

The Board agreed to switch the agendas for the next two meetings. October meeting will focus on strategic planning. The November meeting will focus on the budget, ED review and Board assessment.

White announced that AIA National is coming back to Boston in 2025.

Strategic Focus – Future of Practice

Wickersham shared the Future of Practice draft report. Proposed developing a series of conversations to focus on addressing each of the categories.

Strategic Focus Updates

Stevenson reminded members of the School Roundtable.

[THE BOARD WENT INTO EXECUTIVE SESSION]

Adjourn

Upon a motion by Rebecca Berry, seconded by Jay Wickersham, it was VOTED to adjourn the meeting; Unanimous.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Rebecca Berry', written in a cursive style.

Rebecca Berry AIA  
Secretary