

**Page: Entrant information**

**Project name \***

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**Category \***

Please select the award category to which you wish to apply.

- Honor Awards for Design Excellence
- Unbuilt Architecture and Design
- K-12 Education Facilities Design
- Residential Design
- Sustainable Design
- Accessible Design
- Housing Design
- Higher Education Facilities Design
- Hospitality Design
- Small Firms Design

**Firm or sole practitioner name \***

All submissions will be kept anonymous during the jurying process. This information is for communications purposes only.

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**First name \***

This will be the primary contact for BSA Design Awards communications.

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**Last name \***

This will be the primary contact for BSA Design Awards communications.

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**Email address \***

This will be the primary means of BSA Design Awards communications.

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**Phone number \***

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**Website \***

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**The AIA 2030 Commitment \***

Is your firm an [AIA 2030 Commitment](#) firm?

- Yes
- No

**MBE, WBE, VBE, SDVOBE, DOBE, LGBTBE \***

Is your firm one or more of the following?

[Read more here.](#)

- Minority Business Enterprise (MBE)
- Women Business Enterprise (WBE)
- Veteran Business Enterprise (VBE)
- Service-Disabled Veteran Business Enterprise (SDVOBE)
- Disability-Owned Business Enterprise (DOBE)
- Lesbian Gay Bisexual Transgender Business Enterprise (LGBTBE)
- None of the above

**Firm size \***

Please indicate the size of your firm. (If your firm has multiple offices, please answer for the submitting office only.)

- 0-25
- 26-50
- 51-100
- 101-200
- 201+

**Firm demographics**

If available, please provide gender demographic information pertaining to the nominated firm in percentages.

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**Firm demographics**

If available, please provide racial and ethnic demographic information pertaining to the submitting firm. Check all that apply.

- American Indian or Alaska Native
- Asian
- Black or African American
- Hispanic or Latino
- Native Hawaiian or other Pacific Islander
- White
- Other

**Firm demographics**

If available, for each of the ethnic and racial identifiers used above, please specify the percentage of each employed at the firm.

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**Membership status \***

Please select the option that most closely matches your membership status.

- I belong to an active Massachusetts AIA member firm.
- I do not belong to an active Massachusetts AIA member firm.

**Page: Project information****Project location**

Street:

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Line2:

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City:

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CountryCode:

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State:

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Zip:

**Client name**

Would the client like to remain anonymous?

- Yes
- No
- No Client

**Client Name**

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**Client Contact Email**

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**Client type**

- Institutional
- Governmental
- Commercial
- Residential
- Other

**Other: Please Specify**

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**Project type**

Add a brief note about the project program.

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**User group(s) \***

Please share a brief description of user group(s), including access; equity, diversity, and inclusion; and community impact considerations

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**New construction or preservation?**

Please indicate all design types that apply to your project.

- New construction
- Addition
- Adaptive reuse
- Renovation/restoration

**Original or adaptation?**

Is the project design original or an adaptation of a prototype?

- Original design
- Adaptation of prototype

**Page: Project description and images**

**Conceal or omit all references to the architecture firm or architect on all materials submitted.**

**At-a-glance project description \***

In 50 words or fewer, give a basic description of your project (program, context, impact).

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## Project description (Unbuilt) \*

**Note:** Unbuilt Architecture and Design Awards submissions will be juried using one digital 20" x 20" board only. This board must include a project description. All digital materials will be used for marketing, promotion, and reference only.

Your project description should be 250 words maximum and the same as the one you use in your digital project portfolio. This is the narrative that will introduce your project to the jurors, who have limited time with each project.

Use this opportunity to tell a clear and compelling story about your project. **Please address at least one of the BSA's three Impact areas: Equity, Environment, and Advancing Architecture.**

Note: Jurors have a limited amount of time with each submission, so please format accordingly.

Please upload your project description as a .doc or .pdf file.

[File Upload]

### **Image files**

Please submit 10 images minimum and 20 images maximum. **One of these images must be a digital version of your 20" x 20" board.**

All visual materials should be uploaded as .tif or .jpg files. Images should be 2000 pixels wide and 300 dpi minimum.

**Name image files using the following convention: #ProjectName\_PhotographerName.**

# should correspond with the order in which images are uploaded and in which they should be viewed (1-10 at minimum; 1-20 at most).

If there is no photographer, credit the image to the firm (or other appropriate party).

### **Image 1 \***

[File Upload]

### **Image 2 \***

[File Upload]

### **Image 3 \***

[File Upload]

### **Image 4 \***

[File Upload]

### **Image 5 \***

[File Upload]

### **Image 6 \***

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### **Image 7 \***

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### **Image 8 \***

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### **Image 9 \***

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- Image 10 \***  
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- Image 11**  
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- Image 16**  
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- Image 17**  
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- Image 18**  
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- Image 19**  
[File Upload]
- Image 20**  
[File Upload]

**Read and check to agree \***

I grant the BSA a nonexclusive license to use the materials submitted in connection with the BSA Design Awards.

Select one or more options

I agree to these terms.

**Page: Project credits**

**Associated architecture firm(s) or architect(s) \***

If there were other architecture firms or architects working on this project, please list them here. If not applicable, please enter "none."

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**Associated architecture firm(s) or architect(s) role(s) \***

Please clearly define the role of the submitting firm or architect, plus the role(s) of all associated architecture firms and architects.

Additionally, please include how all firms should be properly credited (for example, "Submitting Firm with Associated Architect").

If not applicable, please enter "NA."

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**Associated architecture firm(s) email address(es) \***

Please list associated architecture firm(s) email address(es). Separate each email address with a semicolon.

If not applicable, please enter "NA."

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**Consultants**

Please list all other project consultants and subconsultants. Separate each consultant with a semicolon.

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**Consultants email addresses**

Please list all project consultants' contact emails. Separate each email address with a semicolon.

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**Page: Affirmations and submission**

If you cannot answer 'Yes' to the affirmations on this page, you are not eligible to submit for this award.

Please contact [awards@architects.org](mailto:awards@architects.org) if you have any questions about the following policies and statements.

**Intern declaration \***

I affirm that I do not have unpaid intern architects, including working students, and neither does any firm of which I am an owner or manager, or for which I am submitting.

Yes

### **Code of Ethics and Professional Conduct \***

The rules of Conduct of the AIA Code of Ethics are mandatory for all AIA members and enforceable by the National Ethics Council.

**Rule 1.401** - Members shall not engage in harassment or discrimination in their professional activities on the basis of race, religion, national origin, age, disability, caregiver status, gender, gender identity, or sexual orientation.

**Rule 1.402** - Members shall not engage in conduct involving wanton disregard of the rights of others.

**Rule 2.101** - Members shall not, in the conduct of their professional practice, knowingly violate the law.

**Rule 2.104** - Members shall not engage in conduct involving fraud.

Though you may not be a member of the AIA or the Boston Society of Architects/AIA (BSA/AIA), we ask all submitters to complete this affirmation.

I affirm that I have consistently abided by the standards set by Rules 1.401, 1.402, 2.101 and 2.104 of the [2020 AIA Code of Ethics](#) and have not engaged in conduct that may have violated the standards stated there.

*I understand and agree that the BSA may take any action it finds appropriate (including the withdrawal of any honor or award) if any affirmation I have made is false, misleading, or deceptive, or for any other reason the BSA may in its sole discretion determine is appropriate.*

Yes

### **BSA/AIA Statement on Equity, Diversity, Inclusion, and Harassment \***

Equity, diversity, and inclusion are fundamental to the values reflected in our code of professional ethics and must be fostered throughout our organization, the profession, our workplaces, and communities. The BSA strives to cultivate a sense of safety and belonging for all individuals while creating an atmosphere of deep collaboration that cuts across demographic and hierarchical lines. *I affirm that I uphold these values in all my business practices, as does any firm for which I am submitting.*

Yes

By submitting this entry, I affirm that the submitting firm and all architecture firms involved in the project agree that the information and/or materials being submitted are complete and accurate.