

Supporting our Clients with pay-rolling options for their non-Dakota staff:

How does the transition work and what is offered?

- Reduced temp billing rates on clients transitioned employees offered until end of September 2020 (6 months).
- Transition your current employee by taking them off your payroll to onboard them as a W-2 wage earner / temp employee on the Dakota DesignStaff, Inc. payroll.
- Clients transitioned employee (*Dakota temp*) are covered with payroll taxes and insurances; including unemployment insurance, workers comp, professional liability, general liability, sick time and other benefit options such as holiday pay, vacation pay and healthcare.
- Clients can keep the Dakota temp(s) on our payroll as long as you want or need to. If and when you are ready to hire them back as your employee on your payroll, there is not buyout fee of any kind to Dakota.

Who and what type of staff can be transitioned?

- All AEC professionals including Architects, Interior Designers, Landscape Designers, Engineers, Construction professionals, facilities professionals, graphic designers, industrial designers, marketing professionals, design students and interns.
- We can transition other professionals and or office support as well such as finance or accounting staff, administrative and office support staff.
- If Dakota can't help with payrolling certain type of staff, please inquire as we may be able to direct you to a firm or company that can help you.

How do I become a Dakota client and become eligible for help through Dakota? Or get more information?

- Send an email to me at ewright@dakotadesignstaff.com to request more information with “**Dakota help inquiry**” on the subject line.

I can also be reached at my office number 781-721-7700 ext. 1 or cell number 781-704-3826.